

EFFECTIVE

Upon receipt.

SUBJECTS

Juvenile Justice Policy Changes

**1) Court Orders
for
Referrals/Comm
itments and Title
IV-E Eligibility**

JJ2 220

This item contains the following changes:

- Clarification of acceptance date.
- Friend of Court information updated.
- Explicit federal directives on court orders in determining use of Title IV-E.
- Budgeting of adoption subsidy as unearned income.
- Handling problematic court orders.

2) Service Plans

JJ2 230***Form Distribution***

A copy of all initial service plans, the referral/commitment order and the court order that provides the adjudication information must be mailed to:

Bureau of Juvenile Justice
Fiscal and Technology Division
Grand Tower Building
235 S. Grand Avenue, Suite 405
Lansing, MI 48913

Reason: The Bureau of Juvenile Justice (BJJ) is interested in capturing data that is not captured in SWSS.

Additional Item Changes

This item also contains information about:

- Federal regulations on permanency planning, including reasonable efforts and compelling reasons.
- Use of override code for determining the security level for a youth, and changes in the override codes.
- Use of youth's Social Security numbers on documents in the case file.
- Putting a copy of the youth's certified birth certificate in the packet to JJAU.
- Use of the supplemental updates services plan by the JJS.
- Completion of reports using JJIS by private and public agencies.

**3) Sex Offender
Registration
(SOR)****JJ2 263**

Under limited circumstances, a youth has a right to petition for removal from the SOR. **October 1, 2007 is the deadline** (or within three years after discharge from court jurisdiction, whichever is later) for individuals under a disposition order entered before October 1, 2004 to file a petition for removal from the SOR.

Additional deadlines and information about who has the right to file a petition is explained in policy.

Reason: JJS must inform the youth of the deadlines.

More Changes

This policy also contains the following:

- Address change for SOR at Michigan State Police, Criminal Justice Information Center.
- One-time fee for registration as a sex offender.
- Reporting exemptions for youth before age 18.

- Obtaining an identification card for youth.

4) Publication 457

JJ4 430

Whenever a youth is placed with a relative, a copy of DHS Publication 457, Relative Caregiver Resources & Responsibilities must be given to the relative.

5) Out-of-Town

JJ4 450

This item is deleted. Information about Interstate Services is now available in Juvenile Justice Field Services manual JJ9, items 900 - 930.

6) Phone Number

JJ4 470

The Regional Detention Support Services phone number is changed to 1-517-335-6144.

7) Overview and Services

JJ5 500

This item is changed as follows:

- Address and phone number for the program coordinator.
- Youth-in-Transition references.
- Deletion of the college program.
- In-home services through BJJ and deletion of funds.

**8) Juvenile
Justice
Assignment Unit****JJ7 700*****Placement Request Packet Requirements***

A copy of the latest Individual Education Plan (IEP) is to be included in the Placement Request Packet for the Juvenile Justice Assignment Unit (JJAU).

Reason: Including the IEP in the Request Packet assist the residential placement in developing the youth's IEP immediately.

Medical Documentation

The JJS must forward directly to the assigned residential agency three days prior to or, at the latest on the scheduled admission date, written documentation from the prescribing physician of all medications prescribed for the youth.

Reason: To ensure all medication is appropriate for the youth

Placement Selection

The placement methods and options used by the JJAU progresses in the following order:

1. Assignment to contracted agency.
2. Referral to private agency domiciled within Michigan.
3. Referral to public institutions or facilities.
4. Referral to out-of-state residential treatment provider.

If the provider located or doing business in another state offers a specialized program that is not available in this state then the above protocol does not apply.

Reason: To clarify the placement methods utilized by the JJAU.

**9) Out-of-State
Residential
Placement****JJ8 810**

This entire section is obsoleted from the manual.

Reason: Information in this section is now combined with and relocated in JJ7 700.

10) Interstate Services

JJ9 900, 910, 920, 930

Effective August 1, 2006 the Interstate Compact on Juveniles was transferred from Children's Services Administration to the Bureau of Juvenile Justice (BJJ). All functions concerning placement of delinquent youth under the terms of the Interstate Compact on Juveniles (ICJ) is transferred to BJJ.

The Interstate Compact on the Placement of Children (ICPC) will remain under the Children's Services Administration.

Runaway Services

Under the ICJ, runaway services are also included regardless of the legal status of the youth. Traveler's Aid still makes arrangements for voluntary returns.

Reason: Compliance with the Safe and Timely Interstate Placement of Foster Children Act of 2006 (P.L. 109-239) signed into law by President Bush on July 3, 2006 and L-letter 06-108, Interstate Compact for Juveniles dated July 19, 2006.

11) Terminology and Formatting Updates

Terminology, wording or grammar corrections and formatting changes are updated for all items released with this bulletin. Terminology includes FIA to DHS, ward to youth, JJOLT to JJIS, etc.

**MANUAL
MAINTENANCE
INSTRUCTIONS****Added Items ...**

JJ9 930
JJA 100
JJA 101
JJA 102

Changed Items (content changes) ...

JJ2 220
JJ2 230
JJ2 263
JJ3 300
JJ4 430
JJ4 470
JJ5 500
JJ7 700
JJ9 900
JJ9 910
JJ9 920
JJG GLOSSARY

Changed Items (link changes only) ...

JJ2 250
JJ2 255

Deleted Items ...

JJ4 450
JJ8 810